

ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
AUGUST 26, 2025

11:30 AM - 1:00 PM

MH-141

Present: Bono, Childers, Gradilla, Graewingholt, Jarvis, Kanel, Kleinjans, Swarat, Wood, Valdez (for Milligan)

I. CALL TO ORDER

- Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- No announcements

III. ANNOUNCEMENTS

- No announcements.

IV. TIME APPROXIMATE

11:30 AM – 12:00 PM

Presenter: Provost Dabirian

Provost Dabirian and Nina Garcia joined the Exec meeting to discuss several topics.

The Executive Committee went into Executive Session.

V. APPROVAL OF MINUTES

- M/S/P (Kleinjans/Childers) Motion to approve the July 22nd minutes. Motion passed.

5.1 EC Minutes 7-22-25 (draft)

5.2 EC Minutes 8-12-25 (draft) - *forthcoming*

VI. CHAIR'S REPORT

- I had a meeting with VP Doss, and she raised some ideas about improvements in recruitment and orientation. She is hopeful that she can get out yield up, to not only get more students, but possibly avoid some of these Category 4 students.

The Executive Committee went into Executive Session.

VII. STAFF REPORT

- The Senate website has been updated and will have a new look. We are working with IT to work out the kinks from the transition to the new site.

VIII. UNFINISHED BUSINESS

8.1 UPS Documents for Review AY 2025-26

- Exec continued reviewing the UPS documents to identify which committee to assign them to.

IX. NEW BUSINESS

9.1 AA/AS Retreat Plan

9.2 Search Committee - AVP Strategic Communications and Brand Management

Exec discussed the search committee and suggested faculty to ask to serve. An email will be sent out to faculty asking them to serve. Once we receive acceptance, the faculty member's name will be added to the consent calendar for the August 28th Senate meeting.

Suggestions:

- Gayle Brisbane (COMM)
- Matt Lancellotti (CBE)
- Elise Assaf (COMM)

9.3 Department Restructuring

1. UPS 100.600 - Establishment of University Departments
2. UPS 100.605 - Policy on Administrative Restructuring of Academic Programs

9.4 Annual Reports for Review from AY 2024-25

9.5 GEC Recommendations to remove barriers to Graduate Student Success - (Discussion item)

9.6 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

9.7 Revision/rewrite of UPS 450.000 - Policy for Non-Academic Credit/CEU Certificate Programs Implementation and Awarding of the Continuing Education Unit

1. UPS 450.500 - Policy for Implementation and Awarding of the Continuing Education Unit

9.8 UPS 100.001 - Academic Senate Bylaws

X. ADJOURNMENT

➤ Meeting adjourned at 12:50 pm.